

S.K.P. ENGINEERING COLLEGE, TIRUVANNAMALAI – 606611

Women Grievance Redressal Committee/2019

Date: 12.07.2019

OFFICE ORDER

As per the regulations of UGC/ AICTE, for the matters related with Grievances of Women Student/ Staff /Faculty of SKP Engineering College, Tiruvannamalai, the following "Internal complaints committee" (ICC) is being constituted:-

1. Dr. R.Sridevi — Presiding Officer:
2. Mrs. K.Saranya — Member Faculty.
3. Mrs. S.Archana — Member Faculty.
4. Mr. Suresh — Member Non Teaching Staff.
5. Ms. Lenin — Member Non Teaching Staff.
6. Ms. A.Priyadharshini —Member Student.
7. Ms. P.A.Sharmila — Member Student.
8. Ms. P.Priyadharshini— Member Student.

Copy to:-

1. Director, SKP Engineering College, for kind information.
2. PS to Hon'ble Chairperson, SKP Engineering College —for kind information
3. All HOD's
4. All Group Coordinators,
5. Librarian, Central Library,
6. Concerned persons.
7. Notice Boards.


Dr. S. BASKARAN, M.E., Ph.D.,
Principal,
S.K.P. Engineering College,
Tiruvannamalai-606 611.

PROCEEDINGS OF THE PRINCIPAL, SKP ENGINEERING COLLEGE,
TIRUVANNAMALAI – 606611.

PRESENT: Dr.S.Baskaran,
Principal

SKP ENGINEERING COLLEGE, TIRUVANNAMALAI – 606611-
- Formation of internal Complaints Committee - Orders — Issued.

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ORDER:-

For controlling the allegation incidents, indiscipline and to maintain disciplinary atmosphere at this Institution and Hostel, the Principal, SKP ENGINEERING COLLEGE, TIRUVANNAMALAI – 606611 is pleased to form internal Complaints Committee with the following members of staff.

1. Smt. R.Sridevi, Head of Electrical & Electronics Engineering/chairman
2. Smt.Anthamazhavar, Steno - Office Staff
3. Sri Suresh Non-Teaching Staff.
4. Sri Lenin, Non-Teaching Staff
5. A.Priyadharshini Student
6. P.A.Sharmila Student
7. P.Priyadharshini Student

The above Staff members are requested to see that the atmosphere is peaceful in the Institution and' not to give any chance for the indiscipline incidents and to educate the students against the indiscipline.


PRINCIPAL

Dr. S. BASKARAN, M.E., Ph.D.,
Principal,
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The individual concerned,
Copy to the HTTS for information,
Copy to the Notice Board,
Copy for Circulation among the Students of Final & Pre-Final year.


Dr. S. BASKARAN, M.E., Ph.D.,
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S.K.P. Engineering College,
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SKPEC/Admin-N/2018-19 Date: 04/09/2019

Notice on Establishment of Internal Complaint Committee (ICC) in the Institution

As per Section 4, AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulation, 2016, vide No. F. AICTE/WH/2016/01 dated 10th June, 2016, the Internal Complaint Committee (ICC) consisting of the following is reconstituted:-

SI.	Name	Designation	Position
1.	Dr. R.Sridevi	Faculty	Presiding Officer
2.	Mrs. K.Saranya	Faculty	Convener
3.	Mrs.Kalpana	Faculty	Member
4.	Mrs.Anthamazhvar	I Office Assistant	Member
5.	Ms. A.Priyadharshini	Student, 3' Year	Member
6.	Ms. P.A.Sharmila	Student, 4' Year	Member
7.	Ms. P.Priyadharshini	Student,4' Year	Member

Procedure : An aggrieved female student or a female employee is required to submit a written complaint along with supporting documents and names and addresses of the witnesses. if any, to the ICC within three months from the date of the incident and in case of a series of incidents within a period of three months from the date of the last incident. (2) Forms are available on the college web site www.skpec.in. (3) The filled-up form shall be submitted with the Convener (Assistant Registrar). (4) The Committee shall evaluate the case and make its recommendations or suggest final action (as applicable) at the College level within 60 (sixty) days from receipt of the complaint. Thereafter, the aggrieved person would be communicated the recommendation/final action within (07) seven days.

The term of office of the Internal Complaint Committee shall be one year. In case of any vacancy, the same shall be **tilled** and notified at the earliest.

For SKPEC,



(Dr.S.Baskaran)
Principal

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(S.K.P. Engineering College,
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